



## Winston-Salem/Forsyth County Schools EXTERNAL JOB OPPORTUNITIES

Human Resources Department  
475 Corporate Square, Winston-Salem, NC 27105  
Mailing Address: PO Box 2513, Winston-Salem, NC 27102  
336-661-6536 Fax

In-Service Applications are available at <http://wsfcs.k12.nc.us/>

### **Administrative and/or Central Office Openings**

#### **District Level Instructional Technologist**

HR Contact: Kathy Furr

##### **Department of Technology**

Full Time (100%) - Twelve (12) Months

*Closing Date: Monday, January 05, 2015*

Pay Grade A (\$3,570 to \$5,690 monthly)

*Hold a valid North Carolina Instructional Technology Specialist License, a Master's degree in Instructional Technology (or be enrolled in a Master's program for Instructional Technology), successful teaching experience, successful integration of technology into the classroom, and previous experience as an Instructional Technologist preferred.*

Provide classroom teachers the training and support needed to be successful integrators of technology into their daily activities. Thus, this position requires one with a knowledge of technology, experience with integrating technology and other disciplines, experience with various types of software, and knowledge of future trends in the broad field of technology.

#### **Financial Services Supervisor -Accounting**

HR Contact: Kathy Furr

##### **Financial Services Dept**

Full Time (100%) - Twelve (12) Months

*Closing Date: Sunday, January 04, 2015*

Pay Grade 68 (\$3,206 to \$4,294 monthly)

*Four-year degree in business, accounting, or economics plus two years of supervisory experience over accounting functions; alternatively, a minimum of five years experience utilizing a majority of the above knowledge, skills and abilities.*

An employee in this class assists the Finance Director in the development, supervision, and evaluation of the WS/FCS accounting systems and processes. Work includes planning, scheduling, organizing, and providing leadership in the delivery of accounting services; assisting in long-range planning for Financial Services as a whole; supervising and evaluating personnel; and assisting in evaluating and improving processes. Work is supervised by the Finance Director and is reviewed through conferences, feedback from administrators and staffs, and results of external audits.

#### **Lead Behavioral Liaison**

HR Contact: Kathy Furr

##### **Exceptional Children's Department**

Part Time (50%) - Eleven (11) Months

*Closing Date: Sunday, January 04, 2015*

Pay Grade 71 (\$3,689 to \$4,944 monthly)

*Master's Degree preferred. License in special education preferred. Has experience conducting functional behavior assessment/analysis across a wide range of behaviors. BCBA or BCABA preferred. Has experience implementing ABA curriculum and methodologies and/or strong behavioral background. Demonstrates organizational skills and ability to work collaboratively with others. Demonstrates ability to communicate in English, both orally and in writing, using proper grammar and vocabulary. Demonstrates ability to present information to a group orally and to model skills to a group. Demonstrates ability to use computers for word processing, spreadsheets, graphing data, e-mail, and Internet. Demonstrates professional conduct and communication.*

Serves the Behavior Support Program by providing the following: (a) behavioral support to children in the classroom setting; (b) training of Teachers, Behavior Liaisons, and Crisis Assistants; (c) coordination of interagency collaboration; (d) data collection and assessment, and (e) assistance in home-based ABA programs.

Position for remainder of 14-15 school year.

### **Elementary School Openings**

## **Reading Interventionist**

HR Contact: Kathy Furr

### **Various Elementary Schools**

Part Time (50%) - Ten (10) Months

*Closing Date: Friday, January 02, 2015*

Pay Grade 64 (\$2,669 to \$3,565 monthly)

*Bachelor's degree in reading, language arts, education, or related field; or a minimum of 48 college semester hours and three years of experience working with children in a classroom setting.*

Applicants need to select the school zone you are applying for and indicate it on the cover letter. Previous applicants continue to be in the application pool.

NOTE: Rate posted is always the 100% rate - this job is a 50% position so would be 50% of amount posted.

The Reading Interventionist is responsible for providing researched based literacy interventions to identified students. Implements scientific- based research strategies to enable students to develop the competencies and skills to be successful readers. Provides individual and group instruction designed to meet individual needs and motivate students. Establishes and maintains standards of pupil behavior required to achieve effective participation in all activities. Evaluates academic growth of students and maintains appropriate records. Communicates regularly with school level personnel.

Identifies student needs and analyzes student data for growth.

Develops and delivers lesson plans appropriate to the needs and abilities of assigned students.

Z1: Calebs Creek, Forest Park, HallWoodward, Sedge Garden, Smith Farm, Union Cross;

Z3: Ashley, Ibrahim, Middle Fork, Mineral Springs, Walkertown;

Z4: Gibson, North Hills, Old Richmond, Old Town, Rural Hall;

Z5: Jefferson, Kimberley Park, Sherwood, Speas, Vienna;

Z6: Brunson, Cook, Meadowlark, South Fork, Whitaker;

Z7: Bolton, Diggs-latham, Lewisville, Moore, Morgan, Southwest;

Z8: Clemmons, Easton, Griffith, Kimmel Farm, Konnoak, Ward

## **Testing Coordinator - Part-time**

HR Contact: Kathy Furr

### **Gibson ES**

Part Time (50%) - Ten (10) Months

*Closing Date: Monday, January 05, 2015*

Pay Grade 58 (\$2,035 to \$2,726 monthly)

*Associates' degree, preferably in Office Administration, Business or related area; plus 2 years relevant work experience in automated office environment; or equivalent combination of education and experience.*

The test coordinator, as the principal's designee, coordinates tests, maintains test security, monitors online and paper/pencil test administrations, monitors accommodations, address technical requirements, keeps abreast of State Board of Education policy, and implements testing policy. The test coordinator will be responsible for developing a school-wide test plan, observing FERPA, organizing and preparing secure test materials for distribution, preparing the testing environment, addressing technical specifications and technical issues, investigating testing irregularities, obtaining and distributing test scores and reports, training school personnel and proctors on the appropriate use of test materials, test security, the North Carolina Testing Code of Ethics, the Testing Students with Disabilities document, the Guidelines for Testing Students Identified as Limited English Proficient, The Proctor Guide, and the North Carolina Test Coordinator's Handbook.

## **Secondary School Openings**

### **Head Coach - Boys Tennis**

HR Contact: Kathy Furr

#### **West Forsyth HS**

PRN (As Needed) - Ten (10) Months

*Closing Date: Friday, January 09, 2015*

(Coaching Stipend )

*Successful high school and/or college tennis coaching experience, or other relevant experience. Hold or be eligible to hold a NC commercial drivers license to operate a school activity bus. Will be subject to periodic US Dept. of Transportation random controlled substance screenings.*

This is a part-time coaching position only. A Head Tennis Coaching Supplement based on athletic special supplement schedule for 3.5 months in accordance with coaching experience. Supplement range for Head Tennis Coach is \$330.00 to \$617.00 monthly. Additional coaching duties (if any) with additional supplement pay will be assigned by the Principal and/or Athletic Director. Please send resumes to Mike Pennington, AD at West Forsyth HS

### **Technical/Service Openings**

#### **General Building Maintenance Roofing technician**

HR Contact: Kathy Furr

##### **Maintenance**

Full Time (100%) - Twelve (12) Months

*Closing Date: Sunday, January 04, 2015*

Pay Grade LC (\$2,600 to \$3,231 monthly)

*Graduation from high school is required.*

*A minimum of 2 years roofing experience, with additional experience in general building maintenance and with related tools and materials preferred.*

##### *Requirements*

*Possession of a valid North Carolina driver's license and satisfactory driving record.*

An employee in this class inspects, repairs, and maintains roofs covered with asphalt, tiles, shingles, or metals. Assignments include the replacement and repair of drain spouts and gutters. Routine work is performed independently but renovations requiring structural changes are accompanied by detailed instructions. Problems are referred to a supervisor or outside source for evaluation and guidance. Some errors may be revealed upon inspection while others may go undetected resulting in considerable costs. The employee receives general supervision and may direct the work of laborers.

#### **HVAC/R Technician**

HR Contact: Kathy Furr

##### **Maintenance Department**

Full Time (100%) - Twelve (12) Months

*Closing Date: Sunday, January 04, 2015*

Pay Grade LD (\$2,844 to \$3,536 monthly)

*High School Graduate supplemented by course work in HVAC skills*

*Four (4) years HVAC experience*

*Hold NC HVAC license*

*Equivalent combination of education and experience as referenced above*

##### *Special Requirement*

*Possession of a valid North Carolina driver's license*

*Ability to pass a drug test*

*Ability to pass a criminal background check*

*Hold a valid CFC certification*

Perform journey-level HVAC work in installation and repair of: chillers, heat pumps, air handlers, cooling towers, equipment, and control systems. Scope of work also includes, but is not limited to: leading a team, assigning work to semi-skilled workers, inspecting work of semi-skilled workers, assisting other skilled HVAC mechanics, working in varying weather, and working at varying heights. All work is reviewed by HVAC Supervision and Division Management in progress and upon completion for adherence to established maintenance and repair standards