



Instructions

Please print using blue or black ink and keep a copy for your records. This form may be used to defer additional compensation or other amounts paid out on a one-time basis, such as bonuses, or final payments for vacation and/or bonus leave upon separating from service. The deduction will occur only once and then it will revert back to the previous amount being deducted (if any). SEND THIS COMPLETED FORM TO THE WS/FC SCHOOLS PAYROLL OFFICE (attn: Jacque Perryman) in sufficient time for it to be entered for the appropriate pay period. Enrollment forms for NEW enrollments are available online at www.ncplans.prudential.com.

About You

Employer: Winston-Salem/Forsyth County Schools
School/Department Location:
Social Security number (required) Daytime telephone number
First name MI Last name

One Time Change

I wish to contribute the following from my salary beginning with the payroll date:
If this is related to a retirement/separation of service payout, please provide the effective date of the retirement or separation:

Questions?
Call 1-866-624-0151
for assistance.

401(k) Plan Number 002300 - 050340

- 401(k) Before-Tax Contribution Election (non-Roth)
401(k) Roth (After-Tax) Contribution Election

457 Plan Number 012300 - 050340

- 457 Before-Tax Contribution Election (non-Roth)
457 Roth (After-Tax) Contribution Election

Your Authorization

I understand the timing of this one time change needs to be coordinated through my payroll office in order to have the amount above deducted from the proper paycheck.

X
Participant's signature Date

\* Return this completed form to Jacque Perryman, Financial Services to ensure prompt processing.